

FLORIDA DEPARTMENT OF HEALTH IN BREVARD COUNTY **Environmental Public Health Services** 2725 Judge Fran Jamieson Way, Suite A116 Viera, Florida 32940-6605

PHONE: 321/633-2100

www.BrevardEH.com / brevardeh.facilities@flhealth.gov

TEMPORARY FOOD SERVICE EVENT VENDOR/BOOTH NOTIFICATION FORM

For Office Use Only Payment Information

NOTE: Temporary food service event sponsors shall notify this department no less than three days prior to a scheduled event under the jurisdiction of the Florida Department of Health (DOH)-Brevard. Each food vendor/booth WITH a current license by a state agency (in Florida) for food service operation must submit a fee of \$10.00. Each food vendor/booth WITHOUT a current license by a state agency (in Florida) for food service operation must submit a fee of \$50.00. Payment with Visa and MasterCard are accepted via telephone at (321) 633-2100, option 4 or submit a check payable to Brevard County Health Department.

VENDOR/BOOTH INFORMATION	
Name of Event	Name of Booth
Person in Charge of Booth	Telephone Number of Person in Charge of Booth
Anticipated Date/Time of Setup	Hours of Operation
State Food Service Permitting/Licensing Agency (in Florida)	
☐ Department of Agriculture and Consumer Services	☐ Department of Business & Professional Regulation
☐ Department of Health	☐ None/Out of State
☐ Other	
State Food Service Permit/License Number (in Florida)	State Food Service Permit/License Expiration Date (in Florida)
Chapter 64E-11, <i>Florida Administrative Code</i> requires all food to come from approved sources. No food storage, preparation, or utensil cleaning shall occur in private homes.	
FOOD SERVICE INFORMATION	
Please answer each question. If not applicable, indicate a reason.	
Type of food being served (menu may be attached)	
Location of advanced food preparation	
Method of transporting food to the event	
Method of keeping food hot and/or cold at the event	
Method of preparing and cooking food at the event	
Describe the methods used to protect food from dust, insects, coughs, and sneezes	
Method of providing adequate hand washing	
Each booth must have adequate hand washing facilities and supplies to operate. At a minimum each booth must have a container with potable water equipped with an on/off spigot, liquid hand soap, paper towels and a catch basin for wastewater. Check with event sponsor for any provided facilities.	
Failure to comply with applicable food service requirements in accordance with Chapter 64E-11, <i>Florida Administrative Code</i> may result in enforcement action.	
I certify that to the best of my knowledge and believe all the information/statements contained herein and on any attachments are true, correct, complete, and made in good faith. I understand that these regulations include food intended for service to the public regardless of whether there is a charge for the food. I agree to assume responsibility for this event booth and certify that said business will be conducted in compliance with Chapter 64E-11, <i>Florida Administrative Code</i> and Section 381.0072, <i>Florida Statutes</i> . Name of Vendor/Booth Representative (print or type)	
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Signature of Vendor/Booth Representative	Date
HD-283E (08/25)	